

# Enrollment Application 2009/2010



(Those previously enrolled in 2008/2009 will no longer be enrolled as of August 31, 2009 unless the new application and all documentation and fees are received by that date.

Fax: 720-842-4854

Mail: CHEC Independent School, 10431 S. Parker Rd., Parker, CO 80134

Father's Full Name \_\_\_\_\_  
 Mother's Full Name \_\_\_\_\_

Address \_\_\_\_\_ Apt \_\_\_\_\_  
 City/State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_  
 (for correspondence, confirmation letter, etc.)

Phone \_\_\_\_\_

**Please note: the application fee is non-refundable**

Payment by:  Credit Card  Check  Cash  
 Credit Card # \_\_\_\_\_  
 Expires \_\_\_\_/\_\_\_\_  
 Signature \_\_\_\_\_  
 Payment Amount  
 \$50 after September 1, 2009 (postmarked)  
 \$60 after January 1, 2010 (postmarked)

## Application process for all families:

Please return the following to the school:

- Completed Application Form** (All information requested and questions asked must be completed.)
- Immunization Records or Exemption Form**  
**Re-enrolls:** Updated records enclosed \_\_\_\_\_  
 No Changes \_\_\_\_\_
- Curriculum Plan/Planned Hours for 2009/2010**
- Payment Enclosed**

## Additional information required from previously enrolled families:

- 2008/2009 Attendance Hours** – see next page
- Test Scores, if applicable** – see next page

## Additional information possibly needed for new families:

- We are withdrawing from public school and need a withdrawal notification letter to give to the school. (This document will be attached to the e-mail confirmation.)

Office Use Only	Completed
Processed Date _____ Processed By _____	<input type="checkbox"/> Main database <input type="checkbox"/> School database <input type="checkbox"/> Confirmation sent _____ by e-mail _____ by mail

## Students Enrolled

	Child's Full Name First MI Last	Birthdate	'09-'10 Grade	Not Testing (explain at VII*)	Tested 2009 (enclosed)	Testing 2010 (will send)
1.						
2.						
3.						
4.						
5.						
6.						

## **I. Clarifying Homeschooling options:**

1. Students following the home-based education option are eligible, depending on availability, to participate in public school extra-curricular activities. See CRS 22-33-104.5(6)(b)
2. Students enrolled in a private school that allows them to be taught at home (i.e. CHEC Independent School) are eligible to participate in public school extra-curricular activities as private school students per individual district guidelines. Identify yourself as a private school student that is enrolled in a private school that does not have the extra-curricular program. See CRS 22-32-116.5
3. Students enrolled in academic studies through any public school or public school at home option (such as HOPE, COVA, online option, etc.) in which the public school receives 50% of the per pupil funding through the Colorado School Finance Act can not be registered with the CHEC Independent School. If you don't know the amount of financial funding your school is receiving for your child, you will need to contact the school district for that information. *Note: Small extra-curricular activities such as sports or band typically do not disqualify a student for enrollment in the CHEC Independent School. Also, if one child's activities disqualify him from registration in the CHEC Independent School, other children in the family may be registered in the CHEC Independent School.*
4. Students following the home-based education option may also be registered with a school district for some classes. CRS 22-33-104.5
5. Students enrolled in a private school (i.e. CHEC Independent School) should **not** file a **Letter of Intent**.
6. For more information regarding withdrawing from a public school, from a public school with an established I.E.P or from a home-based education program (already filed a letter of intent for this year) see the website (chec.org)

\_\_\_\_\_ Initial I/We understand the above statements. We are not enrolled in a public school program that is receiving 50% or more of the available state funding for our child (such as HOPE, COVA, etc). If we later decide to enroll in one of these programs, I/we understand we need to withdraw from CHEC Independent School.

## **II. CHEC Independent School's responsibilities to the enrolled family:**

1. To maintain the students' attendance records, test results, immunization records, and enrollment forms.
2. To provide phone support for each family registered with the CHEC Independent School. This should not be construed as legal support.
3. To provide other fee-based services such as introductory seminars, testing, graduation ceremonies, and other support services.

## **III. Parents' responsibility to CHEC Independent School:**

1. To maintain an attendance calendar demonstrating 172 days in school with an average of 4 hours per day each year and to send a calendar form of that record to CHEC Independent School once the school year is completed, but no later than August 31, for the current school year. Attendance calendars must be submitted prior to or with subsequent year applications, but not later than August 31 of the current year.
2. To provide CHEC Independent School with a curriculum plan and planned hours for each student with the application.
3. To provide test results (or test through the CHEC Independent School) using a nationally standardized test or evaluation for each student in the 3rd, 5th, 7th, 9th, and 11th grades. Test scores/evaluations must be submitted prior to or with subsequent year applications, but not later than August 31 of the testing school year
4. To provide CHEC with an updated immunization record for each student or a statement of exemption.
5. To pay CHEC the annual fee due with the application.

**New Families:** Incomplete enrollment applications will not be processed and will be returned for completion.

**Re-Enrollment Families:** Enrollment is from September 1 – August 31. All enrollments expire as of August 31. New application forms, payment and required records must be received before enrollment is re-established. Incomplete applications will be returned.

\_\_\_\_\_ Initial I/We understand the above statements and will follow these requirements of enrollment.

**IV. Parents' responsibility for the instruction program:**

1. To provide a sequential program of instruction to each student enrolled in the CHEC Independent School and maintain contact hours of 172 days minimum with an average of 4 hours per day. This program of instruction will include communication skills of reading, writing, and speaking; mathematics, history, civics, literature, and science, and, beginning no later than the 7<sup>th</sup> grade and continuing through high school, regular courses of instruction in the Constitution of the United States. This does not mean that every subject must be covered every year.
2. To test students using a nationally standardized test or evaluation as they are completing grades 3, 5, 7, 9, 11.
3. CHEC reserves the right to dis-enroll a student if the school has reason to believe that the above noted obligations are not being met.

\_\_\_\_\_ Initial I/We understand the above statements and will follow these requirements for the instruction program.

**V. Additional Questions:**

1. Who will be overseeing the education of the children on this application (e.g. Father, Mother, Both, Legal Guardian, Adult Family member) \_\_\_\_\_
2. Have any of the children on this application been expelled or suspended by a school, or are they currently involved in any court cases (including truancy proceedings) or social services proceedings? \_\_\_\_\_ If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI. Attendance records from the previous year are required from families who were previously enrolled in the CHEC Independent School.** (Forms can be downloaded at [www.chechec.org](http://www.chechec.org))

- I am submitting attendance with this application.
- I have already submitted attendance records. Date Submitted \_\_\_\_\_  
Method Submitted: \_\_\_\_\_ E-mailed  
\_\_\_\_\_ Hard copy mailed

**\*VII. Test scores or evaluation from previous year are required (if applicable) from families who were previously enrolled in the CHEC Independent School:**

- I am submitting test scores/evaluation with this application
- I have already submitted test scores/evaluation. Date Submitted \_\_\_\_\_
- This is not a testing/evaluation year
- We are not testing for special needs reason. Please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VIII. By signing below, I assert that all the information on this form is complete and correct, that items I, III and IV have been initialed and that I hereby agree to comply with all responsibilities set forth herein.**

Father's Signature _____	Date _____
Mother's Signature _____	Date _____
Legal Guardian _____	Date _____

*(Please note, this application will NOT be accepted without both parent's signatures, or a written explanation in the case of a single parent family.)*

If signer is legal guardian of child, please explain relationship \_\_\_\_\_

**CHEC Independent School Mission Statement** To provide guidance and support to Colorado parents in their God-given role of directing the education of their children as they provide an academic program in keeping with private school state law.